

Independent Broad-based Anti-corruption Commission (IBAC) Procurement Fact Sheet

How to use this fact sheet



The fact sheet is written in an easy to read way.
We use pictures to explain some ideas.

An organisation called IBAC wrote this fact sheet.



IBAC stands for Independent Broad-based
Anti-corruption Commission.

When you see the word 'we' it means IBAC.



You can ask for help to read this document.



A friend, family member or support person may
be able to help you.



Corruption is when people who work for the government do the wrong thing.

The word corruption can mean:



- not telling the truth
- breaking the law
- stealing money or goods
- using your job to get benefits, like taking money to do something illegal.



We say people who work for the government are in the public sector.

Different types of people work in the public sector such as:



- police officers
- government staff
- judges and people working in the court
- council workers.



Our job is to make sure there is no corruption in the public sector in Victoria.

You can report corruption to IBAC and we will:



- keep your information safe and private
- investigate the report
- help find solutions.

This fact sheet is about corruption in procurement.

What is procurement?



Procurement is when people in the public sector buy goods or services.

Examples of procurement include:



- paying another business to perform a task
- buying buildings or land
- using government money to do things
- having a legal contract with a business.

Why does corruption happen in procurement?



Buying goods and services is something people in the public sector do every day.

Procurement uses large amounts of government money which could be:



- stolen
- used for something illegal
- used to benefit someone else.

What are some examples of corruption in procurement?



Corruption in procurement can happen when you are:

- choosing a business to buy services from
- paying for the goods or services
- signing a contract
- doing paperwork.

It might look like:



- employees stealing money by doing the paperwork wrong
- employees choosing to only buy from their friends and family
- suppliers putting false information on paperwork
- people using government money to benefit themselves or someone else.



How do you know when corruption is happening?

If someone uses government money to do the wrong thing, it is corruption.



A supplier is a business that gives the public sector goods or helps them do a task.

There are signs that corruption might be happening such as:



- paperwork that isn't filled out
- choosing the same supplier every time
- missing money



- missing goods and equipment
- complaints from staff and other people
- employees accepting gifts or other benefits from suppliers.

What can you do if you see corruption?



People who work in the public sector need to know when to make a report to IBAC.

You should tell IBAC about any activity that does not seem right.



You should tell IBAC if you think someone is taking part in corruption.



We keep your personal information safe.

We do not tell the people you report any personal information.



You can make a report by going to this website:

<https://www.ibac.vic.gov.au/>



You can make a report by calling this phone
number: 1300 735 135

If you need a translator, call the phone number.